

Early Help Assessment (EHA) Coordinator's Role

The EHA Coordinator's role is to promote the use of the EHA process and multi-agency working across the local children's workforce as the means of offering children coordinated support in a timely way, to prevent their needs from increasing.

The coordinator will:

- offer a consultancy role to community-based practitioners and to support them in using the Early Help process (including the use of EHM) and taking on the Lead Professional role. This will include attending key forums (such as the Learning Mentors Forums), and offering bespoke briefings and one to one support within settings
- provide a quality assurance role in relation to the Early Help Assessment process (All EHAs and reviews will be checked by the EH Assessment Coordinators, before being finalised on EHM)
- assist practitioners in understanding [Barnet's Continuum of Help and Support](#)), so they are clear when to initiate an Early Help Assessment, when to refer to MASH or other specialist services, or when to access lower level services using the [Universal Plus e-form](#).
- support and advise when there is a need for an open case to Early Help to step-up to Social Care (in a planned way, although if there are immediate safeguarding concerns, the agency should directly contact the [MASH](#)).
- invite practitioners and/or gather relevant information from them, prior to the weekly [Early Help Panels](#). These multi-agency Panels are where most new Early Help Assessments are discussed and where the Lead Professionals and the Team Around the Family are agreed.
- support community based Lead Professionals with Early Help Assessments that have become stuck and enabling practitioners to present these to the weekly Early Help Panel if required.