

London Borough of Barnet

**BEST VALUE CHECKLIST 2009/10**

School.....

	<ul style="list-style-type: none"> <li>• YES / NO</li> </ul>	<ul style="list-style-type: none"> <li>• CURRENT &amp; POTENTIAL ACTIONS</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<p><b>1. CHALLENGING HOW &amp; WHY A SERVICE IS PROVIDED</b></p>		
<ul style="list-style-type: none"> <li>• The SDP has clear targets, outcomes and performance indicators for the various functions of the school. The SDP shows the costs of the various targets</li> <li>• Self-evaluation and inspections are used to identify strengths and targets resources on areas for improvement</li> <li>• School curriculum and support systems are systematically challenged to ensure that they meet the needs of pupils</li> <li>• Resources are planned to support the achievement of both national and local priorities as well as the school's own objectives</li> <li>• The SDP is based on sound analysis of the school's financial resources for the next 3 years, based on pupil number projections and estimates of income</li> <li>• Existing patterns of expenditure is regularly challenged to identify possible savings and alternative use of resources</li> <li>• The deployment of all staff are periodically reviewed to ensure that their skills are used to bring the maximum benefit to pupils' learning</li> </ul>		

	• YES / NO	• CURRENT & POTENTIAL ACTIONS
<ul style="list-style-type: none"> <li>• Staff with resource management responsibilities are given access to training and support in forecasting, budgeting, purchasing and monitoring expenditure</li> </ul>	•	•
<ul style="list-style-type: none"> <li>• The school's systems for recording and monitoring expenditure enable the headteacher and governing body to identify costs of particular projects and initiatives</li> <li>• Regular reviews of the cost-effectiveness of spending decisions are carried out by weighing the benefits of resource inputs against the expenditure outcomes and benefits</li> <li>• Regular evaluations of what the school provides are carried out to see whether it could be supplied to an acceptable standard at a more competitive price through another provider</li> </ul>		
<b>2. COMPARISON OF PERFORMANCE AGAINST OTHER SCHOOLS AND WITHIN THE SCHOOL</b>		
<ul style="list-style-type: none"> <li>• Annual comparisons are made between the school's educational outcomes and those of similar schools</li> <li>• The comparative data is used to identify where the schools needs to improve, set targets that guide the SDP and target resources</li> <li>• Is audit commission or LA financial benchmark data used to compare the costs of the school with others?</li> <li>• The school considers why the costs for services is more or less than other schools</li> </ul>		

	• YES / NO	• CURRENT & POTENTIAL ACTIONS
	•	•
<b>3. CONSULTATION WITH STAKEHOLDERS, ESPECIALLY PUPILS AND PARENTS</b>		
• The school obtains feedback from staff, parents, pupils and others on the school's performance and proposed plans		
• The SDP is a costed document showing the use and allocation of resources		
• Staff, parents and others involved with the school, as appropriate, are consulted before significant changes are made to the allocation of resources		
• Monitoring reports are produced for groups including the governing body that show trends within the institution and between similar institutions.		
<b>4. COMPETITION</b>		
<ul style="list-style-type: none"> <li>• The quality, cost and impact of services purchased from outside (including the LA) are evaluated before the contracts are renewed</li> <li>• The school has clear procedures for seeking quotations and tenders to ensure that resources and contracts for services are secured in the most economic, efficient and effective way</li> <li>• services purchased on a fair and open basis and not one of personal contact</li> </ul>		

	• YES / NO	• CURRENT & POTENTIAL ACTIONS
• One supplier is never used regardless of price	•	•



