

Barnet School Code List - April 2010

CFR Code	CFR Description	Areas to Include
Revenue Income		
I01	Funds Delegated by the LA	Formula Allocation Budget Share less elements relating to funding for 6th Form, SEN, or Minority Ethnic Pupils
I02	Funding for 6th Form Students	Funding from Formula Allocation Budget Share (LSC) and / or Standards Fund that relates specifically to sixth form students (including 6th form SEN)
I03	SEN Funding	Funding from Formula Allocation Budget Share and / or Standards Fund that relates specifically to pupils with special educational needs
I04	Funding for Minority Ethnic Pupils	Funding from Formula Allocation Budget Share and / or Standards Fund that relates specifically to pupils with English as Additional Language or Ethnic Minority Achievement
I05	Standards Fund	All revenue related grants received via the SF auto payments (except those re Extended Schools) plus SF allocations paid by a Network Co-ordinator School
I06	Other Government	Income from the Teacher Development Agency TDA (formerly TTA) Golden Hello Funding
I07	Other Grants & Payments - Non government grants	All other grants that are not Government related (supply cover reimbursements & payments from other schools) New Opportunities Fund (NOF) Lottery Grants European Union Funding Milk Subsidy Income from recycling refunds
I08	Income from Facilities Services	Income from hire of premises & equipment (lettings) Interest All other income the school receives from facilities & services e.g. income for consultancy, training courses and exam fees Income from private phone calls / photocopying etc. Income from re-sale of items to pupils, e.g. uniform, instruments, commission on photo's, Income from sale of old equipment Income from non-catering vending machines Income from all pupil focussed extended school activity i.e. before & after school clubs Income from meals provided to other schools
I09	Income from Catering	Income from pupil, staff & visitor meals Income from catering vending machines Income from catering contractors
I10	Receipts from Supply Teacher Insurance Claims	Payments received from <u>teacher</u> absence insurance schemes & LBB pooling arrangement
I11	Receipts from Other Insurance Claims	All insurance receipts in respect of claims for losses incurred, including absence insurance schemes for non-teaching staff
I12	Income from Contributions	Income from parental contributions requested by the school, e.g. - School Journeys / Educational Visits Swimming Instrumental Tuition Income requested from parents for damage to school property committed by pupils
I13	Donations and / or Funds	Sponsorship income Income from fund raising activities Income from Trust, Governors or Diocese Income from PTA Voluntary non-specific parental contributions Charitable donations

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I14	SSG - "Pupil Focussed" Only	The amount of the School Standards Grant (paid via the Standards Fund) that is used to finance pupil related activities
I15	Extended School Pupil focussed funding/grants	Funding received specifically to enable pupil focussed extended school activity
I16	Extended School Community focussed	Funding received specifically to enable community focussed extended school activity
I17	School Community focussed facilities	Charges for community focussed extended school activities

Revenue Expenditure

E01	Teaching Staff	Remuneration to the following teaching staff paid under the Teachers Pay & Conditions Document, including gross pay, maternity pay, bonuses, allowances, employer pension and National Insurance contributions: - Headteachers Deputy and Assistant Headteachers Qualified Teachers Unqualified Teachers Excellent Teachers Advanced Skills Teachers (AST's)
E02	Supply Teaching Staff	Salaries & wages for supply teaching staff employed directly by the school
E03	Education Support Staff	Remuneration to the following classifications of staff employed directly by the school, including gross pay, maternity pay, bonuses, allowances, employer pension and National Insurance contributions: - Nursery Nurses /Assistants Teaching Assistants Classroom Assistants / Learning Support Assistants/Higher Level Teaching Assisitants Cover Supervisors Technicians Librarians Foreign Language Assistants Exam Invigilators Education Welfare Officers Childcare Staff Music Staff
E04	Premises Staff	Remuneration to the following classifications of staff employed directly by the school, including gross pay, maternity pay, bonuses, allowances, employer pension and National Insurance contributions: - Caretakers Cleaners Security Staff Grounds Staff Maintenance Staff
E05	Administrative & Clerical Staff	Remuneration to the following classifications of staff employed directly by the school, including gross pay, maternity pay, bonuses, allowances, employer pension and National Insurance contributions: - Business Managers /Bursars /Finance Officers Secretaries /Personal Assistants Receptionists Clerical Staff / Telephonists / Typists Governing Body Clerks

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E06	Catering Staff	Remuneration to the following classifications of staff employed directly by the school, including gross pay, maternity pay, bonuses, allowances, employer pension and National Insurance contributions: - Catering Staff Chefs and Cooks Cashiers Snack bar staff / servers / kitchen porters
E07	Cost of Other Staff	Remuneration to the following classifications of staff employed directly by the school, including gross pay, maternity pay, bonuses, allowances, employer pension and National Insurance contributions: - Nurses & Medical Staff Meal Time Supervisors Swimming Instructors Sports Coaches Mid Day Supervisors Staff employed to manage & support pupil focused special facilities at the school Staff supervising students in before or after school sessions / clubs Escorts (e.g. for pupils with medical or special education needs) Youth workers
E08	Indirect Employee Expenses	Recruitment costs e.g. advertising, interviews, relocation expenses Staff Duty Meals Employee travel & subsistence Redundancy & Early Retirement Costs Payments to Premises staff for; Council Tax, gas, electricity & telephone Teacher inter site travel costs
E09	Training & Development	Development and training costs for all staff (directly & not directly employed) at the school Internal & external training courses Refreshments for Inset days Cost of equipment & resources to provide in service training
E10	Supply Teacher Insurance	Premiums paid to insurers and / or to Pooling Schemes - teaching staff
E11	Staff Related Insurance	Employee related insurance for accident, liability, assault, fidelity guarantee, libel & slander Premiums paid to insurers and / or to Pooling Schemes - non-teaching staff absences
E12	Building Maintenance & Improvement	Internal & external repair, maintenance & improvement to buildings - charges by contractors & costs of materials & equipment Repair & maintenance of fixtures and fittings e.g. boilers, radiators, Minor improvements costing under £5,000 Fixtures & Fittings costing under £5,000 e.g. carpets, curtains Related professional & technical services (e.g. Building Maintenance Help Desk) Redecoration
E13	Grounds Maintenance & Improvement	Maintenance & improvement of: - Gardens & grounds including play areas and car parks Sports fields & pitches on the school campus Playground equipment
E14	Cleaning & Caretaking	Supplies used in cleaning & caretaking Equipment e.g. floor polishers, vacuum cleaners Protective clothing Laundry Charges by contractors for providing a cleaning / caretaking service
E15	Water & Sewerage	All costs related to water & sewerage
E16	Energy	Fuel oil Gas Electricity
E17	Rates	Non-Domestic Rates (NDR) - (Excludes caretakers council tax - see E08)

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E18	Other Occupation Costs	Rent, lease or hire charges for premises Refuse collection Hygiene provisions & services e.g. paper towels, toilet rolls, hand driers Security patrols & services, CCTV / Burglar alarm maintenance contracts Landlord Service Charges <i>Provision of Water Coolers</i> Electrical Testing, Pest Control Health & safety costs including fire fighting equipment Towel Hire
E19	Learning Resources (Not ICT)	Books & teaching consumables Classroom & learning equipment Servicing & repair of classroom & learning equipment e.g. musical instruments, PE Furniture used for teaching purposes School Trips, Educational Visits, School Journeys etc Reprographic resources used for teaching Subscriptions, publications, periodicals and copyright fees re the curriculum Achievement gifts & prizes awarded to pupils Cost of exam resources e.g. test papers Curriculum transport, including minibus expenses i.e. maintenance, tax, fuel (not insurance) Pupil travel for work experience placements Purchase, lease, hire or maintenance of audio-visual or other equipment used for teaching Television licence fees used for teaching purposes
E20	ICT Learning Resources	Educational Software Hardware & Cabling (costing under £5,000) Educational site licences Leasing & maintenance of ICT equipment Cost of Broadband, ISDN, ADSL dedicated phone lines
E21	Exam Fees	Any test and examination entry fees Admin cost e.g. external marking of exams (not SATS) NOT test papers (E19)
E22	Administrative Supplies	Administrative stationery, printing, reprographics, Postage Bank Charges Telephone charges (excluding internet lines) Medical supplies Purchase, lease, hire & maintenance of equipment & furniture <i>not</i> used for teaching purposes e.g. office computer, shredder etc Subscriptions, publications, periodicals and copyright fees <i>not</i> related to curriculum Advertising (but excluding staff recruitment) Councils courier service Governors expenses School publications e.g. Parents' Report & School Brochure
E23	Other Insurance Premiums	Premises related insurance Vehicle insurance School trip insurance Accident & public liability insurance for persons not employed directly by school
E24	Special Facilities	Hire of swimming pools and sports centres Pupil inter-site travel costs Expenses relating to before & after school clubs inc cost of catering. Purchase of items for re-sale to pupils e.g. uniforms, books, stationary Charitable donations Community education (with a benefit to the pupils at the school)
E25	Catering Supplies	Catering equipment costing under £5,000 Cost of providing free school meals & milk Purchase, lease or hire of vending machines Repairs & maintenance of kitchen equipment (incl. safety checks) Food provisions & other supplies used in catering Charges by contractors for providing a service
E26	Agency Supply Teachers	Payments to agencies for supply <u>teaching</u> staff

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E27	Bought in Professional Services - Curriculum	Professional services, consultancy and advice purchased from the LA or third party <u>in support of the curriculum</u> , e.g.: - ICT consultancy services for the curriculum Courses purchased for students from external providers Payments to visiting lecturers / speakers Exam invigilators - not employed by the school Education support staff contracted from supply agencies Music teachers - not employed by the school
E28	Brought in Professional Services - Other	Professional services, consultancy and advice to staff & governors purchased from the LA or third party in support of - Finance Personnel ICT Governors Clerking Service Legal Payroll Premises Clerical / Admin Duties
E29	Loan Interest	Loan Interest
E30	Direct Revenue Financing	Revenue resources used to finance capital spend. (This is an exact match to CI04)
E31	Extended School Community focussed - Staff	Remuneration to staff employed in relation to providing community focussed extended school activity, including gross pay, maternity pay, bonuses, allowances, employer pension and National Insurance contributions.
E32	Extended School Community focussed – Other Costs	All running (non staffing) costs which are incurred directly or can be attributed to community focussed extended school activity e.g. - Recruitment costs, materials etc.

Capital Income

CI01	Capital Income	Capital funding from public sources, e.g. Standards Fund ICT in schools (standards fund)
CI03	Voluntary or Private Capital Income	Voluntary or private income including donations dedicated for use as capital expenditure
CI04	Direct Revenue Financing	Amount of revenue resources used to finance capital spend. (This is an exact match to E30)

Capital Expenditure

CE01	Acquisition of Land & Buildings	Cost of land & building acquisitions including professional fees and charges
CE02	New Construction, Conversion &	Cost of new construction, including professional fees Cost of conversions & renovations forming a new structure Cost of extensions to existing premises
CE03	Vehicles, Plant, Equipment & Machinery	The acquisition, renewal or replacement of vehicles, plant, equipment or machinery if over £5,000 (excludes ICT equipment, but includes boilers)
CE04	Information & Communication Technology	The cost of any single order/project for; ICT Software where purchased with new hardware costing over £5000 ICT hardware costing over £5000 ICT infrastructure costing over £5,000