

# Schools Forum

Tuesday 10<sup>th</sup> February 2009 4pm

Training Room 2

Building 2, North London Business Park,  
Oakleigh Road South, London N11 1NP

## Papers

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## Agenda

**Please note that there is no informal briefing and the meeting begins at 4pm, not 4:30pm**

1. Apologies for absence
2. Minutes of previous meeting: 14<sup>th</sup> January 2009
3. Matters arising
4. Items for Agreement
  - 4.1. Variation in the MFG for schools with nursery classes
  - 4.2. 2009/10 draft budget
5. Items for Information
  - 5.1. Estimated 2008/9 DSG outturn
  - 5.2. 2009/10 Budget Shares and school contingencies
  - 5.3. 2009/10 Standards Funds
  - 5.4. JCOSS – information requested at meeting on December 9<sup>th</sup>
  - 5.5. Responsibilities for contracts – information requested at meeting on December 9<sup>th</sup>
  - 5.6. Council Budget – information requested at meeting on January 14<sup>th</sup> (*Linda Parker*)
6. Report of the Early Years Working Group
7. Any Other Business

### **Dates for future meetings:**

Tue 12 <sup>th</sup> May 2009	4.00 pm
Tue 7 <sup>th</sup> Jul 2009	4.00pm

## Members

# Schools Forum Membership

As 4<sup>th</sup> February 2009

Ms	Anthea	Abery	Rosh Pinah	Head	Primary	VA
Ms	Jo	Djora	Coppetts Wood	Head	Primary	Community
Ms	Jayne	Franklin	Childs Hill School	Head	Primary	Community
Mr	Kevin	Hoare	Finchley Catholic High School	Head	Secondary	VA
Ms	Kate	Webster	Queen Elizabeth Girls School	Head	Secondary	Community
Ms	Dee	Oelman	St Mary's & St John's	Head	Primary	VA
Dr	John	Marincowitz (Chair)	Queen Elizabeth's School, Barnet	Head	Secondary	Foundation
Ms	Jeanette	Adak	Monkfrith	Head	Primary	Community
Mrs	Helen	Schmitz	Cromer Road Primary School	Head	Primary	Community
Ms	Jodi	Gurney	Hampden Way	Head	Nursery	Community
Mrs	Lynda	Walker	Oak Lodge School	Head	Special	Community
Mr	Tim	Bowden	Holy Trinity	Head	Primary	VA
Mr	Gary	Tucker	Christ's College Finchley	Head	Secondary	Community

### GOVERNORS

Mr	Derrick	Brown	Headteacher, Ashmole	Governor	Secondary	Foundation
Ms	Hazel	Godfrey	Governor, Broadfields	Governor	Primary	Community
Mr	Jonathan	Hewlings	Governor, East Barnet School	Governor	Secondary	Community
Mr	Ken	Huggins	Governor, The Compton	Governor	Secondary	Community
Mr	Gilbert	Knight	Governor, Oakleigh	Governor	Special	Community
Mr	Stephen	Parkin (Vice Chair)	Governor, St Mary's CE High	Governor	Secondary	VA
Ms	Elizabeth	Pearson	Governor, Holly Park & Livingstone	Governor	Primary	Community
Mr	Anthony	Vourou	Governor, St John's N11	Governor	Primary	VA

### NON-SCHOOL MEMBERS

Mr	Mick	Quigley	Principal Inspector, Children's Service	Other	Stakeholder – SIPs	
Mr	Alan	Homes	NASUWT	Other	Union	
Ms	Angela	Murphy	Bishop Douglass	Other	14-19 Partnership	
Ms	Sarah	Vipond	Middlesex University Nursery	Other	Private Early Years Providers	

### OBSERVERS

Ms	Angela	Trigg	London Academy	Principal	Academies	
Mr	Hassan	Shami	Learning Skills Council	Other		
Cllr	Fiona	Bulmer	Cabinet Member for Children	Other		

### OTHER ATTENDEES

Mr	Martin	Baker	Acting Director of Children's Service	Officer		
Ms	Linda	Parker	Joint Head of Finance – Children's Service	Officer		
Ms	Denise	Murray	Joint Head of Finance – Children's Service	Officer		
Mr	Nick	Adams	Schools Finance Services Manager, Children's Service	Officer		
Ms	Carol	Beckman	School Funding Manager – Children's Service	Officer		
Ms	Sarosh	Malik	School Resources & Support Officer – Children's Service	Officer	Minutes	
Mr	Graham	Durham	Assistant Director of Children's Service	Officer		
Mr	Geoff	Boyd	Consultant	Other		

**Minutes of the meeting of the Schools Forum – Tuesday 14<sup>th</sup> Jan 2009  
(4.15 pm, Training Room 7, Building 2 at NLBP)**

<b><u>Attended</u></b>	Members:	Dee Oelman (Head, St Mary's & St John's) Derrick Brown (Governor, Ashmole) John Marincowitz (Head, QE Boys) Lynda Walker (Head, Oak Lodge) Jo Djora (Head, Coppetts Wood) Alan Homes (NASUWT) Jeanette Adak (Head, Monkfrith) Johnathan Hewlings (Governor, East Barnet) Stephen Parkin (Governor, St Mary's High) Elizabeth Pearson (Governor, Livingstone) Anthea Abery (Head, Rosh Pinah) Gilbert Knight (Governor, Oakleigh) Mick Quigley (Principal Inspector, Children's Service)
	LA Officers:	Martin Baker (Acting Director of Children's Service) Carol Beckman (School Funding Manager) Linda Parker (Strategic Finance Manager) Denise Murray (Strategic Finance Manager) Nick Adams (School Finance Services Manager)
	Observer Status:	Lucy Salaman (LSC Partnership Manager)
	Clerk:	Sarrosch Malik (School Resources & Support Officer)
<b><u>Not Present</u></b>	Members:	Tim Bowden (Head, Holy Trinity) Kevin Hoare (Head, Finchley Catholic) Hazel Godfrey (Governor, Broadfields) Angela Murphy (14-19 Partnership, Head Bishop Douglas) Ken Huggins (Governor, The Compton) Jodi Gurney (Head, Hampden Way) Helen Schmitz (Head, Cromer Road) Sarah Vipond (Middlesex Uni, PVI Full Day Care) Kate Webster (Head QE Girls) Anthony Vourou (Governor, St John's N11)
	Observers:	Cllr Fiona Bulmer Angela Trigg (London Academy) Hassan Shami (LSC Partnership Manager)
	Consultant:	Geoff Boyd
	Vacancies:	Community Secondary Head

## 1. Apologies for Absence

- 1.1 Apologies were received from Hazel Godfrey, Angela Murphy, Anthony Vourou, Helen Schmitz, Kate Webster, Sarah Vipond, Tim Bowden, Hassan Shami, Cllr Bulmer.

## 2. Minutes of previous meeting (9<sup>th</sup> December 2008)

The minutes were agreed.

## 3. Matters Arising

- 3.1 Minute 5.4 – No response yet received from JCROSS. MB will follow up.
- 3.2 AH asked whether MQ was regarded as a Member or Officer. MB explained MQ is a Member as he is replacing MB's original position representing SIPs.
- 3.3 AH asked for clarification for Minute 5.3, 4<sup>th</sup> Paragraph. MB explained that it should read 'not being as well equipped as Barnet schools'.
- 3.4 CB explained all action points from the last meeting will be brought up at February's Schools Forum meeting.
- 3.5 MB said the attendance sheet attached with last meeting's minutes should show him as not present, having sent apologies.

## 4. Items for Agreement

- 4.1 **None**

## 5 Items for Information

### 5.1 2009/10 Council Budget

MB presented a PowerPoint presentation "Director's Briefing for Schools Forum". He covered areas: Basis of Budget Planning, Financial Pressures and Changes, Impact on Infrastructure and Impact on Services.

Putting the Community First

**BARNET**  
LONDON BOROUGH

- Basis of Budget Planning
- Financial Pressures and Changes
- Impact on Infrastructure
- Impact on Services

[www.barnet.gov.uk](http://www.barnet.gov.uk)

## Basis of Budget Planning

- Review needs of schools and services to young people: responding and proactive (£58 million budget)
- Ensure children in Barnet are safe
- Continue to deliver good or outstanding outcomes
- Minimise the need for compulsory redundancies (Reduction of 25 posts)
- Value for money (£2.2 million reduction)

[www.barnet.gov.uk](http://www.barnet.gov.uk)

JM asked whether the reduction of £2.2m would be from the £58m budget. MB said this was not necessarily the case because the year on year budget figures did not show like for like figures. LP will send out details in a note to Members of the Schools Forum.

JM expressed his concern about the considerable pressures on schools as the budgets get tighter. MB said that any changes in the full Council Budget should not affect schools in 2009/10, although the Council will have to find approx £6m to balance the Council budget.

JF asked about the ABG. MB said this was still included in the discussion with Council Members.

## Financial Pressures and Changes

- Changes to Area Based Grant (£7 million) and Grant Substitution
- Additional Grant opportunities (eg Big Lottery Fund (£220k))
- Council Tax and value for residents
- Level of grant settlement
- Move to commissioning
- Budget increases: SEN Transport (£400k); Children in Care (£440k); Children & Young Person's Act (£130k)

[www.barnet.gov.uk](http://www.barnet.gov.uk)

## Impact on Infrastructure - 1

- Grant reduction: ICT deletion of matched funding (£210k)
- Overheads in Governor Services (£15k)
- Further Integration of Children's Service (£135k)
- Workforce Development (£42k)

[www.barnet.gov.uk](http://www.barnet.gov.uk)

## Impact on Infrastructure - 2

- Increase traded activities (£100k)
- Increase residential accommodation (£70k)
- Increase special guardianship orders (£20k)
- Increase prices of meals and meeting refreshments (£20k)

[www.barnet.gov.uk](http://www.barnet.gov.uk)

## Impact on Services - Staffing

- Play Service:** Move towards commissioning. (£180k)
- Connexions Service:** Reduction in personal advisers. (£250k)
- Complex Needs:** Restructure Team. (£100k)
- Education Welfare Service:** Restructure Team. (£50k)
- School Improvement:** Restructure EMA and HIST teams; not extend some short term contracts. (£228k)
- Family Resources Team:** Restructure Team. (£44k)
- Performance & Information Team:** Reduce posts. (£87k)

[www.barnet.gov.uk](http://www.barnet.gov.uk)



## Impact on Services – Service Delivery

- Gradual withdrawal of Courier Service. (£24k)
- School Crossing Patrol. (Environment and Transport Service) (£75k)
- Building Resilience and Supporting Independence: reduce commissioning. (£300k)
- Youth & Connexions: reduce resources available for future funding. (£145k)

[www.barnet.gov.uk](http://www.barnet.gov.uk)

AH said he was concerned that 'efficiency savings' could have an impact on the most needy children. MB assured him that every effort would be made to prevent this happening.

MB highlighted the plan for the cost of School Crossing Patrols to be charged to each school. AH wanted to know if this is a Schools Forum decision. MB said that this was not a decision the Schools Forum can make but he wanted to make the Schools Forum aware of the change. JA and JH were concerned that this would affect the school's budgets. MB said that this was probably the only area where there are implications for schools.<sup>1</sup>

AH suggested there would be cuts in service provisions and was concerned about the impact on schools as they would have a tighter budget. MB explained that there will be additional grants and will report to them at the next Schools Forum meeting. He said that budget managers have been asked how they can maintain the current quality for lower cost. The overall aims are to have an efficient infrastructure to deliver high quality services, maintain standards and keep children safe.

JM thanked MB for a frank and open presentation and said the New Year doesn't look too bad. He asked MB if he felt confident about budgets for schools. MB said we are in the early stages as yet but was reasonably confident about the DSG this year. All of this will be discussed at the next meeting. AH said that it looked reasonably stable until 2011 but possible more difficult for the next Comprehensive Spending Review. MB agreed that it's not easy managing uncertainties.

<sup>1</sup> Post meeting note: There are now technical reasons why it may not be possible to charge this item to schools.

## **6. Any Other Business**

- 6.1 MB reminded the Schools Forum that the new Director of Children's Service Nick Jarman would be in post before the next meeting.
- 6.2 The May meeting is confirmed as 12<sup>th</sup> May.

## **7. Dates of future meetings**

Tue 10 <sup>th</sup> Feb 2009	4.00 pm
Tue 12 <sup>th</sup> May 2009	4.30 pm (with briefing at 4pm)

## **Item 4.1 Variation in the MFG for schools with nursery classes**

**Report to:** Schools Forum  
**Date:** 10<sup>th</sup> February 2009  
**From:** Carol Beckman, Schools Funding Manager  
**Subject:** Minimum Funding Guarantee

Maintained schools are protected by the government Minimum Funding Guarantee (MFG) which ensures that the year on year funding per pupil rises by a minimum amount.

Where a school has had unfilled nursery places the minimum funding level has been artificially high. In order for this not to be perpetuated for 2009/10 and 2010/11 we should ensure that funding for 'protected' places in 2008/9 is not 'locked' into the minimum funding level.

We are therefore asking the Schools Forum's agreement to exclude the funding protection for vacant and full time nursery places from the 2008/09 baseline figure in calculation of the 2009/10 Minimum Funding Level. As 2009/10 is a transition year with some protection still in place, the same will be needed for 2010/11.

**Action: The Schools Forum is asked to approve this change to the Minimum Funding Guarantee.**

## **Item 4.2: 2009/10 draft budget**

**Report to:** Schools Forum  
**Date:** 10<sup>th</sup> February 2009  
**From:** Linda Parker, (Joint) Head of Finance Children's Service  
Carol Beckman, Schools Funding Manager  
**Subject:** Draft Schools Budget 2009/10

### **1 Dedicated Schools Grant (DSG) and Individual Schools Budget (ISB)**

2009-10 is the second year of the three year Comprehensive Spending Review (CSR). Local authorities have been issued with information about funding levels, grant allocations and regulations so that they can:

- estimate the DSG for the remaining two CSR years;
- set a budget covering the ISB, school specific contingencies and local authority education spending;
- calculate budget shares for each school
- plan the use and distribution of standards funds.

### **2 Dedicated Schools Grant and Pupil Numbers**

As in 2008-9, Barnet has estimated the DSG based on pupil numbers collected in the latest censuses, but the figure is not confirmed until May when the DCSF has validated every authority's pupil numbers. If there is a discrepancy, there will be an adjustment to the DSG and consequently to the schools budget.

Last year the pupil numbers were overestimated and the schools budget was set £426,000 higher than the final DSG allocation. This shortfall was partially met from the rolled forward under spend in the centrally retained budgets in 2007-8 of £246,000. The latest budget monitoring projections for the centrally retained budgets in 2008-9 indicate that £132,000 has been met from managed underspend in the current financial year. The remaining shortfall, £48,000 will be carried forward to 2009-10 and be the first call on the DSG in 2009/10.

The chart attached shows the agreed Schools budget for 2008-9, the draft budget for 2009/10. The pupil numbers used are based on the most recent information from the January 2009 census. However not all data is available yet and as estimates have been used in some instances, there is still a risk that numbers could rise or fall.

Pupil numbers are projected to be 35 more than 2008/9, even though the Wren Academy has opened, but this increase is substantially less than projected from the autumn school returns. This has resulted in difficulties balancing the budget as the total funds available are less than expected and budgets have had to be contained within the estimated funds. There are significant risks in a number of the centrally retained budgets - see paragraph 8.

### 3 Central Expenditure Limit (CEL)

The Schools Forum agreed that for 2008/9 the Central Expenditure Limit (CEL) could be breached (i.e. that the ISB and Under 5's PVI budget could increase at a lower rate than the increase in Schools Budget). This was for exceptional reasons and the forum was anxious that this should not happen in future years. In compiling the 2009/10 budget, despite budget pressures, the request that the CEL should not be breached again has been met.

### 4 Learning and Skills Council (LSC) Funding

The funding from the LSC is not confirmed. Provisional figures for the 6<sup>th</sup> forms have been received but the LA's SEN grant will not be made available until March and therefore has been estimated.

### 5 Individual Schools Budget

The proposed 2009-10 ISB has been calculated taking the following into account

- The expected number of pupils in schools.
- 3.1% increase per pupil on 2008/9 (1% above the Minimum Funding Guarantee)
- Additional classes in expanding schools (including nursery classes)
- Allowance for advanced funding of JCOSS
- Funding of pupils with statements at the London and Wren Academies.

### 6 School Specific contingencies

The following contingencies are proposed

SEN Contingency	£115,570 – 2008/9 level increased by inflation
Statement Top-Ups	£485,000 - £135,000 higher than 2008/9 due to demand
School Reorganisations (additional to those known and built into the ISB)	£400,000 – same as last year
<b>Total</b>	<b>£1,000,570</b>

This is slightly lower than 2008/9 because last year an amount for LSUs was held in contingency pending a decision by the secondary schools. This is in the ISB for 2009/10.

### 7 Under 5's PVI budget

The Schools Forum has received regular reports on the progress of introducing the extension of free entitlement and making a more flexible offer from September 2009.

Changes are outlined elsewhere on this agenda to the funding of the nurseries in maintained schools. These changes will release a sum of money which will be ringfenced for additional funding to those pathfinder schools and settings which contract with the LA to provide the additional entitlement and flexibilities from September. Therefore no additional funding for PVI's is required beyond an inflationary uplift in line with the maintained schools.

## **8 Centrally retained expenditure**

Following the council's budget proposals discussed at last month's Schools Forum, we have carried out an extensive review of the central budgets of the DSG. Some savings have been identified and some budgets had to be increased in line with actual spend.

There were a number of growth requests by budget holders, but these have had to be trimmed to meet the available funds. This means that although we can present a balanced budget we do expect pressures, especially in SEN, but we intend to manage these in-year.

Further information will be presented at the meeting.

**Action:** The Schools Forum is asked to approve the 2009/10 schools budget bearing in mind that the DSG will be finalised in the summer.

**Summary of DSG and ISB 2008-11**

09/02/2009 15:23

Schools Forum 10th February 2009

2008/9 Section 52 on web	2009/10 Estimate	% increase 2008/9 to 2009/10
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Planned Carried Forward (+ underspend/-overspend)		-48,000	
Per Pupil Amount	4,559	4,723	3.58%
Pupils	42,787	42,802	0.04%
DSG Budget 2008/9 and estimated for 2009-11	195,500,290	202,133,729	3.39%
Learning Skills Council 6th Form (estimate for 2009-10)	20,815,839	22,145,441	6.39%
LSC SEN	2,631,150	2,683,773	2.00%
<b>Total Funding</b>	<b>218,947,279</b>	<b>226,914,943</b>	<b>3.64%</b>
Less final DSG allocation offset by c/f underspend from 2007-8	-180,227		
<b>Finalised Total Funding Available</b>	<b>218,767,052</b>		

ISB (includes resources provision and statements at academies)	176,239,600	182,100,000	3.33%
LSC- 6th Form (2009-10 provisional)	20,815,839	22,145,441	6.39%
<b>Total for Schools (excl Contingency)</b>	<b>197,055,439</b>	<b>204,245,441</b>	<b>3.65%</b>

Private/voluntary/independent fees for education of children under 5	3,972,090	4,104,390	3.33%
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<b>Total Counted for CEL (Total for schools plus PVI &amp; Academy)</b>	<b>201,027,529</b>	<b>208,349,831</b>	<b>3.64%</b>
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School-specific contingencies	1,005,430	1,000,570	
Provision for pupils with SEN (including assigned resources)	459,540	548,760	
Provision for pupils with SEN, provision not included above	2,587,220	2,879,460	
Support for inclusion	294,240	300,750	
SEN transport	400,000	400,000	
Fees for pupils at independent special schools & abroad	6,590,220	6,790,310	
Inter-authority recoupment	1,975,750	2,329,222	
Fees to independent schools for pupils without SEN	0	-	
Contribution to combined budgets	457,700	280,000	
Central Expenditure on Educ of Under 5's (new line 2008-9)	633,000	447,040	
Pupil Referral Units	1,375,440	1,553,630	
Behaviour Support Services	422,250	343,200	
Education out of school	450,470	414,400	
School Meals - nursery, primary and special schools	0	-	
Free School Meals - eligibility	3,470	3,530	
Milk	38,070	17,070	
Insurance	191,000	425,000	
Museum Services	0	-	
Library Services - nursery, primary and special schools	42,330	42,330	
School admissions	328,650	383,040	
Licences/subscriptions	2,750	2,860	
Miscellaneous (not more than 0.1% total net SB)	36,630	225,970	
Servicing of schools forums	17,160	34,150	
Capital Expenditure from Revenue (CERA) (Schools)	608,430	59,040	

<b>Total Centrally retained within CEL excluding U5's</b>	<b>17,919,750</b>	<b>18,480,332</b>	<b>3.13%</b>
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Other Standards Fund Allocation - Non-Devolved	-	84,780	
<b>Not counted in CEL Limit</b>		<b>84,780</b>	

<b>Total Centrally Retained excluding U5's</b>	<b>17,919,750</b>	<b>18,565,112</b>	<b>3.60%</b>
Unallocated at Present	0	0	
<b>Total LA Retained Including PVI</b>	<b>21,891,840</b>	<b>22,669,502</b>	<b>3.55%</b>

<b>Total Funding Required (ISB,LA centrally retained inc PVI) over/(under-allocation)</b>	<b>218,947,279</b>	<b>226,914,943</b>	<b>3.64%</b>
	180,227	0	
CEL - increase in schools budget	4.80%	3.64%	
CEL - increase to ISB & PVIs	4.68%	3.64%	
CEL Breached?	Yes	No	

## **Item 5.1 Estimated 2008/9 DSG outturn**

**Report to:** Schools Forum  
**Date:** 10<sup>th</sup> February 2009  
**From:** Linda Parker, (Joint) Head of Finance Children's Service  
**Subject:** DSG Outturn 2008/9

### **1. Introduction**

The purpose of this report is to inform the Schools Forum about the projected outturn of the centrally retained schools budget.

### **2. 2008-9 Budget and Projected Spend**

Members of the Forum will recall that the finalised Dedicated Schools Grant (DSG) was £426,000 less than provisionally estimated and the Forum previously agreed that the rolled forward under spend from 2007-8 of £246,000 should be used to offset this reduction and that the Acting Director of Children's Service would review the centrally retained budgets to establish whether the remaining £180,000 reduction could be met from these budgets.

At the Schools' Forum in September, the Forum was informed that officers of the Council projected outturn projections against estimates showed an overall overspend of £73,400 but if the shortfall in grant is added the overspend increases to £253,400. At the Schools' Forum in December the position had improved and the overall position was an under spend of £85,240 against the Section 52 budgets but if the shortfall in grant is added it becomes an overspend of £94,760.

Officers of the Council have updated their projections further against each of the centrally retained budgets and these figures were calculated as at the end of December 2008.

The figures are shown overleaf.

### **3. Main Variances Against the Budget:**

3.1 Fees for pupils at independent schools and recoupment net under spend of £129,490.

The underspend has reduced slightly from that reported in December (underspend of £151,240). Action continues to reduce spend through the expansion of local provision, as part of the Council's SEN Inclusion strategy, and this action should enable the impact of movers into the borough to be managed.

3.2 Pupil Referral Units overspend of £138,250

The Pupil Referral Unit budget is forecasting a net overspend of £138,250 a slight reduction from that reported in December (£154,220). The new statutory duty on authorities to make full time provision for students permanently excluded from school after six days commenced in September 2007. Provision for 53 pupils has been made



in the 2007/8 academic year at very low costs. A new partnership approach to prevention with schools commenced in April 2008 to seek to reduce the number of permanent exclusions, but the demand for these places is likely to continue and it is likely to be a growth item in 2009/10.

### 3.3 Contribution to Combined Services under spend of £113,700

The Director of Children's Services is limiting the spend against this budget in this year to offset the budget pressures in the centrally retained Budget.

#### **Recommendation:**

The Forum notes the budget outturn projections for 2008-9. In accordance with the Dedicated Schools Grant conditions any over or under spend in the centrally retained budgets must be carried forward to the following financial year. Therefore in setting the DSG budget for 2009-10 the projected overspend of £48,160 must be met from funding available in that year.

#### Previous Reports

Report to Schools Forum 23<sup>rd</sup> September 2008 – Centrally Retained Budget (Agenda item 6.4) and 9<sup>th</sup> December 2008- Dedicated Schools Grant 2008/9 – Centrally Retained Budget Monitoring.

**2008-9 Centrally Retained DSG Budgets & Projected Spend (February 2009)**

	Section 52 2008-9	Projected Spend for year	Variance +/- over/underspend	
<b>SCHOOLS BUDGET</b>	£	£	£	
1.0.1 Individual Schools Budget	197,055,439	197,055,439	0	
1.0.9 Expenditure for Education of Children under 5s in Private, voluntary/ independent settings	3,972,090	3,958,120	(13,970)	Lower than projected payments to private & independent preschool providers
1.1.2 School-specific contingencies	1,005,430	1,005,430	0	
1.2.1 Provision for pupils with SEN (including assigned resources)	538,000	569,250	31,250	increased no of supported SEN pupils agreed by panel
1.2.2 Provision for pupils with SEN, provision not included in line 1.2.1	2,508,760	2,515,730	6,970	Increased costs of therapies
1.2.3 Support for inclusion	294,240	288,480	(5,760)	Staff vacancies
1.2.4 Fees for pupils at independent special schools & abroad	6,590,220	6,523,160	(67,060)	Line 1.2.4 & 1.2.7 Projection includes September starters and secondary transfers.
1.2.7 Inter-authority recoupment	1,975,750	1,913,320	(62,430)	
1.2.5 SEN transport	400,000	400,000	0	
1.2.8 Contribution to combined budgets	457,700	344,000	(113,700)	Uncommitted budget held to offset potential overspends in other centrally retained areas.
1.3.1 Pupil Referral Units	1,375,440	1,513,690	138,250	The new statutory duty on authorities to make full time provision for students permanently excluded from school after six days commenced in September 2007.
1.3.2 Behaviour Support Services	422,250	422,250	0	
1.3.3 Education out of school	450,470	405,080	(45,390)	Staff vacancies
1.3.5 Central expenditure on Education of Children under 5s	633,000	660,760	0	
1.4.2 Free School Meals - eligibility	3,470	3,470	0	
1.4.3 Milk	38,070	38,070	0	
1.5.1 Insurance	191,000	191,000	0	
1.5.2 Museum and Library Services	42,330	42,330	0	
1.5.3 School admissions	328,650	328,650	0	
1.5.4 Licences/subscriptions	2,750	2,750	0	
1.5.5 Miscellaneous (not more than 0.1% total net SB)	36,630	36,630	0	
1.5.6 Servicing of schools forums	17,160	17,160	0	
1.7.1 Capital Expenditure from Revenue (CERA) (Schools)	608,430	608,430	0	
<b>TOTAL SCHOOLS BUDGET</b>	<b>218,947,279</b>	<b>218,843,199</b>	<b>(131,840)</b>	
Less shortfall in finalised DSG grant	(426,000)	0	426,000	
Carried forward underspend from 2007-8	246,000	0	(246,000)	
<b>Total projected overspend to be carried forward to 2009-10</b>			<b>48,160</b>	

## **Item 5.2 2009/10 Budget Shares and school contingencies**

**Report to:** Schools Forum  
**Date:** 10<sup>th</sup> February 2009  
**From:** Carol Beckman, Schools Funding Manager  
**Subject:** 2009/10 Budget shares and contingencies

Provisional budget shares and standards funds are planned for release on 18<sup>th</sup> February. The deadline for queries is 27<sup>th</sup> February before the Original budget shares are published on 4<sup>th</sup> March. We still hope to meet these deadlines despite the difficulties with the recent weather which has put extra pressure on officers.

We have been very grateful to schools for the prompt submission of their census returns, even though the DCSF system has been unreliable.

The Provisional budget shares will be based on the most up to date data available at the time. Any changes that arise from the census or other school data will be corrected if it is received by 27<sup>th</sup> February. The Budget shares will be updated twice after that – in October, mainly for revised statement funding and at the end of year. There will be no changes to pupil numbers after the Original budgets have been published.

We will also issue revised indicative budget shares for 2010/11 later in March.

The 2009/10 minimum funding guarantee for all schools is 2.1%. Pay awards have been assumed as 2.5% from September for teachers and 2% for support staff from April. Oncost for non-teaching pensions will rise by 0.7% from April.

The most significant change will be for schools with nursery classes, especially if the nursery has many vacancies or full time pupils. 2009/10 is a transition year before we move to participation funding in 2010/11. As agreed with the Schools Forum in 2007, nursery classes will be funded for a number which is half way between the number of children (FTE) on roll on census day, and the number of places agreed with the LA. For instance a 26 place nursery with 20FTE on roll in January 2009 will be funded for 23 FTE.

This change will release a sum of money which will be ringfenced for additional funding to those pathfinder schools and settings who contract with the LA to extend the free entitlement and make a more flexible offer from September 2009. The DCSF has also provided a Standards Fund to support the costs of introducing the extension some of which will be used centrally for project management.

## Item 5.3 2009/10 Standards Funds

Report to: Schools Forum

Date: 10<sup>th</sup> February 2009

From: Carol Beckman, Schools Funding Manager

Subject: 2009/10 Standards Funds

We expect to have the same Standards Funds as in 2008/9 and they will be distributed on the same basis. The table below shows the LA allocations that have been released so far. A blank in 2009/10 or 2010/11 indicates only that we do not know the amount yet.

STANDARDS FUND 2009/10 ALLOCATIONS	Grant No	2008/9	Known allocations 2009/10	TOTAL CENTRALLY RETAINED	UNALLOCATED AT PRESENT		Provisional 2010/11
<i>Date</i>			16 Jan 09				16 Jan 09
<b>Revenue</b>							
School Development Grant	1.1	11,310,156	11,547,669	-	11,547,669	All devolved to schools	11,790,170
SSG	SSG	7,000,444	7,147,453	-	7,147,453	All devolved to schools	7,297,550
SSG (P)	SSG(P)	1,950,742	1,991,708	-	1,991,708	All devolved to schools	2,033,533
School Lunch Grant	1.2	485,741	488,946	tba	tba	Same formula as last year?	488,946
Ethnic Minority Achievement	1.3	2,617,085	2,887,337	263,891	2,623,446	9.1% as last year	3,015,756
Making Good Progress	1.5	108,142	784,281	98,486	685,795	DCSF specify	tba
Extended Schools Sustainability	1.6	400,892	747,190	tba	tba	Learning Network Boards decide	1,052,732
Extended Schools Subsidy	1.6a	-	170,721	tba	tba	Learning Network Boards decide	tba
Primary Strategy: Targeted	1.7	1,009,662	881,674		881,674	DCSF specify	tba
Secondary Strategy: Targeted	1.8	350,478	513,971		513,971	DCSF specify	tba
City Challenge	1.9	2,500	tba	tba	tba	Usually fully devolved.	tba
Chartered London Teachers	1.9	444,150	tba	tba	tba	DCSF specify	tba
Early years Extending & Increasing Flexibility	1.10	-	480,966		480,966	Part used centrally	2,264,445
Music Services	1.11	330,451	333,851	333,851	-	Managed centrally	333,851
Aim Higher	1.13a&b	142,044	tba	tba	tba	Not yet announced	tba
KS4 Engagement	1.14	81,630	tba	tba	tba	Not yet announced	tba
London Pay Addition	LPA	371,000	778,000		778,000	All devolved to schools	tba
Harnessing Technology	2.8	898,372	tba	tba	tba	50% retained in 2008/9.	tba
<b>Total Revenue Grants</b>		<b>27,503,489</b>	<b>28,753,767</b>				<b>7,155,730</b>
<b>Capital</b>							
Extended Schools Capital	2.10	514,470	tba		-	Managed centrally	tba
Devolved Formula Capital	2.1a	3,790,184	tba		-	All devolved to schools	tba
School Travel Plans	2.1b	215,545	tba		-	All devolved to schools	tba
Targeted Capital Fund - OSP	2.3b	10,462,696	tba		-	Managed centrally	tba
Specialist Schools Capital	2.6	100,000	tba		-	All devolved to schools	tba
Primary Capital Programme	2.7	6,500,000	tba		-	Managed centrally	tba
<b>Total Capital Grants</b>		<b>21,582,895</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>TOTAL</b>		<b>49,086,384</b>	<b>28,753,767</b>		<b>-</b>		<b>7,155,730</b>

## Item 5.4 JCOSS

Information requested at meeting on December 9<sup>th</sup>

<b>JCOSS Revenue Funding 2009-17</b>									
<b>Assumptions</b>									
Pupils per year group Y7-Y11	<b>180</b>								
Pupils in resourced provision per year group Y7-Y11	<b>7</b>								
Estimated proportion of pupils at JCOSS from out of borough	<b>30%</b>								
Annual cost of a child in Resource Provision	<b>23,000</b>								
			<b>School opens September 2010 Year 7 only</b>	<b>Year 8 opens September 2011/12</b>	<b>Year 9 opens September 2012/13</b>	<b>Year 10 opens September 2013/14</b>	<b>Year 11 opens September 2014/15</b>	<b>Pre 16 school full 2015/16</b>	<b>Pre 16 school full 2016/17</b>
<b>AVAILABLE FUNDING</b>	<b>2008/9</b>	<b>2009/10</b>	<b>2010/11</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>
<b>MAINSTREAM SCHOOL</b>									
Additional funding in DSG for new pupils to Barnet	0	0	160,909	454,223	770,744	1,111,860	1,479,033	1,678,030	1,745,151
ISB funding for pupils that would of attended other schools in Barnet	0	0	0	458,812	945,153	1,460,262	2,119,190	2,816,340	2,900,831
Estimated total funding available for Mainstream School	0	0	160,909	913,035	1,715,897	2,572,122	3,598,223	4,494,371	4,645,982
<b>Budget Share for JCOSS (excluding resourced provision)</b>	<b>0</b>	<b>170,000</b>	<b>755,717</b>	<b>1,395,085</b>	<b>2,312,465</b>	<b>3,209,992</b>	<b>4,228,549</b>	<b>4,751,208</b>	<b>4,893,744</b>
<b>Under/Overspend on ISB for budget shares</b>	<b>0</b>	<b>(170,000)</b>	<b>(594,808)</b>	<b>(482,050)</b>	<b>(596,567)</b>	<b>(637,870)</b>	<b>(630,326)</b>	<b>(256,838)</b>	<b>(247,762)</b>
<b>RESOURCED PROVISION</b>									
Recoupment for pupils in Resource Provision	0	0	28,175	96,600	144,900	193,200	241,500	289,800	345,000
Resourced Provision Funding	0	0	100,143	342,358	523,129	764,587	968,409	1,183,771	1,383,800
<b>Under/Overspend on ISB for Resourced Provision</b>	<b>0</b>	<b>0</b>	<b>(71,968)</b>	<b>(245,758)</b>	<b>(378,229)</b>	<b>(571,387)</b>	<b>(726,909)</b>	<b>(893,971)</b>	<b>(1,038,800)</b>
<b>TOTAL OVERSPEND / UNDERSPEND</b>	<b>0</b>	<b>(170,000)</b>	<b>(666,776)</b>	<b>(727,808)</b>	<b>(974,797)</b>	<b>(1,209,257)</b>	<b>(1,357,235)</b>	<b>(1,150,809)</b>	<b>(1,286,562)</b>

## **Item 5.5 Schools Forum responsibilities for contract awards**

**Information requested at meeting on December 9<sup>th</sup>**

**Report to: Schools Forum**  
**Date: 10<sup>th</sup> February 2009**  
**From: Denise Murray, (Joint) Head of Finance Children's Service**  
**Subject: Contract Award**

Delegated Powers Reports (DPR) proposing the contract award for (1) the assessment of schools' FMSiS self assessments and (2) internal audit of schools, has been circulated to Senior Officers in the Council for clearance. The contract tender approach, outcome of the competitive procurement process and terms are outlined in this report.

### **Contract Tender Approach**

The tender process for both contracts followed the Council's Contract Procedure Rules (CPR). The notice to let the contract for the provision of these services was advertised in the European Journal, the local press and a trade journal, the Local Government Chronicle. The contract was advertised under two lots, Lot 1, the Internal Audit of schools and Lot 2, the FMSiS external assessment.

A restricted tender process was followed where applicants who express an interest were sent a pre-qualification questionnaire (PQQ) which needed to be completed and returned by a specified date and time. A panel of officers from HR, Health and Safety, Finance, Environment and Internal Audit evaluated the responses against pre-set criteria with only the most suitable applicants being included on the select list of tenderers. Tenders received were evaluated and scored by the panel, based on price, quality, references & training and experience.

The proposal is that the contract is awarded for an initial period of three years effective from 1 April 2009, plus an option exercisable by the Head of Internal Audit and Ethical Governance to extend the contract after the first three years for a period of up to two years.

### **Outcome of the competitive procurement process**

14 expressions of interest of which 6 did not return PQQ:

5 submitted PQQ detail for both Internal Audit and FMSiS  
2 submitted PQQ detail for just FMSiS  
1 submitted PQQ detail for just Internal Audit

Following PQQ evaluations one bidder was not invited to tender

4 tenders submitted for evaluation for Internal Audit services  
5 tenders submitted for FMSiS services

Following Tender evaluation 2 Contracts were competitive on price

## **Contract Terms**

This sets out the basis of the relationship between the Council and the successful tenderer:

- There will be a separate contract for FMSiS and Internal Audit
- Each contract is for an initial period of 3 years plus an option to extend the contract for up to a further period of 2 years.
- The Council has selected external assessment to evidence compliance with FMSiS as required by DCSF. The FMSiS contract will deliver external assessments for schools choosing to use the Council for this service.
- The FMSiS contract is not binding on schools who are free to select an external assessor of their choice
- The Internal Audit contract will provide for the internal audit of Schools in a manner which avoids duplication of areas covered in FMSiS thereby ensuring a value for money service to schools.

The evaluation of the bids showed that for both contracts one company provided the best value for money and demonstrated that they meet the key criteria for providing output of the required quality for the Council.

### **Action**

The Schools Forum is asked to note that the Council propose that both of the above mentioned contracts be awarded to one organisation, details of which will become public in due course.

## **Item 5.6 Council Budget (to follow)**

**Information requested at meeting on January 14<sup>th</sup>**

**Report to: Schools Forum**  
**Date: 10<sup>th</sup> February 2009**  
**From: Linda Parker, (Joint) Head of Finance Children's Service**  
**Subject: Council Budget 2009/10**

## **Item 6 Report of the Early Years Working Group**

**Report to:** Schools Forum  
**Date:** 10<sup>th</sup> February 2009  
**From:** Carol Beckman, Schools Funding Manager  
**Subject:** Early Years Working Group

### **Extending the Free Entitlement for 25% most deprived from September 2009**

40 providers have been identified as pathfinders to provide the extended free entitlement to the 25% of most deprived children in Barnet. These are mostly based in the West and South Networks.

Sheila Abbot has conducted Initial 'locality' meetings with 12 schools, 2 Children's Centres and 9 PVI providers in West Network and the response has been very positive

Sheila has also drafted a Q&A sheet to address the most commonly raised issues, so that these can be circulated to all settings for consideration when planning future arrangements. Meetings have also been held with all relevant unions and their comments and suggestions will of course be incorporated into any models we consider.

Setting a timetable that fits in with the admission processes will be a priority and it is clear that publicity for parents around the extended free entitlement must be available before settings offer places for September. Promotional materials will be circulated to providers in March so that they can be sent out with nursery place offer letters.

There will be further consultation with providers in South and East Networks in February.

### **Funding 2009/10 arrangements**

- **Overall budget available**

It is anticipated that the government Standards Fund grant together with funds released by the partial transition to participation-led funding in maintained schools will provide sufficient funding to cover the additional needed by pathfinder providers offering the 2.5 hour extension in the most deprived areas of the borough from September 2009.

- **AWPU/NEF increases for 2009/10**

The indicative budgets for 2009/10 and 2010/11 calculated in March 2008 forecasted an increase of 3.5% and 2.8% in the nursery AWPU. To ensure parity between the maintained sector and PVI providers, the intention is that the NEF will also rise by the same percentage as the AWPU each year.

Maintained schools will be funded in the same way as 2008/9 except that the number of places funded will be half way between maximum places and the number filled on school census day. Supplements for full time places will be halved.



PVIs will be funded in the same way as 2008/9.

- **Funding for free entitlement extension and increased flexibility**

The pathfinders offering the 2.5hrs extension from September and will receive an additional allocation per pupil of 20% of the relevant AWPU or NEF rate. Any extension funding will be shown as a separate item on the funding allocation reports.

### **Proposed 2010/11 EY funding formula**

The new funding formula for all settings and schools is currently in the development phase and will take into account the extension to the free entitlement from 12.5 to 15 hours per week. We are proposing the following 6 elements:

- Per Pupil Amount (PPA)
- Free Entitlement Extension (20% of the PPA)
- Basic Entitlement for settings with more than 10 children
- Additional Educational Need
- Flexibility premium
- Qualifications premium

EYWG members discussed the proposed factors for inclusion in the EY funding formula, and agreed in principle that the first 3 factors should be introduced from 2010/11. However, there was significant discussion as to the comparative importance of Additional Educational Need (AEN), Flexibility and Qualifications premiums, both as regards the quantum of funding to be 'top sliced' and the apportionment of the quantum across each of the factors. A further problem arises from the availability of consistent and objective data for these factors. A number of members also proposed that an AEN Contingency amount should be retained so that settings could apply for exceptional funding.

This subject will be discussed further at the next meeting.

**Action: Forum members are asked to note the progress that has been made in this area and accept further information at the next meeting.**